

**RURAL MUNICIPALITY OF GIMLI  
LOT GRADE APPLICATION**

NO weeping tile or downspouts connected to or discharge to sewer as per by law 5-2001

Permit No. \_\_\_\_\_ Description \_\_\_\_\_  
 Owner's Name \_\_\_\_\_ **Civic Address** \_\_\_\_\_  
 Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Roll# \_\_\_\_\_

**NOTICE TO APPLICANT – PLEASE READ**

Permits are processed in order of date of application. *Weather permitting*; they will be completed within seven 7 to 10 business days. Please ensure that you allow adequate time for your application to be processed prior to beginning with construction. Under no circumstance will there be any variation to this process.

Prior to the Municipal Surveyor's arrival, the area where the building is to be developed must be cleared of brush and the lot corners must be staked by a Legal land surveyor. (Only if there are existing survey pins on the corners of the lot, is it acceptable for the owner to mark them.) *Should the Municipal Surveyor arrive to find the above conditions not met, the lot grade will not be done, and you will be required to re-apply and pay for a 2<sup>nd</sup> permit (to cover expenses of the 2<sup>nd</sup> visit to the site).*

Where there is no designed elevation for the lot, the measurements on the stakes will indicate the existing ground elevation. Where there is a designed elevation for the lot, the cut or fill will be written on the stakes and will have a reference line from where the contractor or owner can take their measurement.

<b>Applicant:</b> _____	_____ Contractor
<b>Mailing Address:</b> _____	_____ Owner
_____	_____ Other
<b>Phone:</b> _____	<b>Email:</b> _____

**DETAILS**

Class 1 \_\_\_ Class 2 \_\_\_ Class 3 \_\_\_ Commercial \_\_\_ Non-Applicable \_\_\_ Cost \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

*Valid only when receipt # shown.*

**INDEMNITY CLAUSE FOR LOT GRADE PERMIT**

I undertake to observe and perform the provisions of all Dominion or Provincial statutes or regulations, and the applicable by-law or by-laws, schemes and regulations or orders or agreements and plans continued in force in the R.M. of Gimli affecting said land; and all specifications or instructions issued by the duly authorized officers of the Municipality in respect of the work incidental to the subject matter of this application and to indemnify the Municipality against all losses, costs, charges or damages caused by or arising out of anything done pursuant to any permit issued under this application. I have read and understood the "Notice to Applicant" (above) and agree that my failure to abide by the terms and conditions of this Permit will require a second application and second payment.

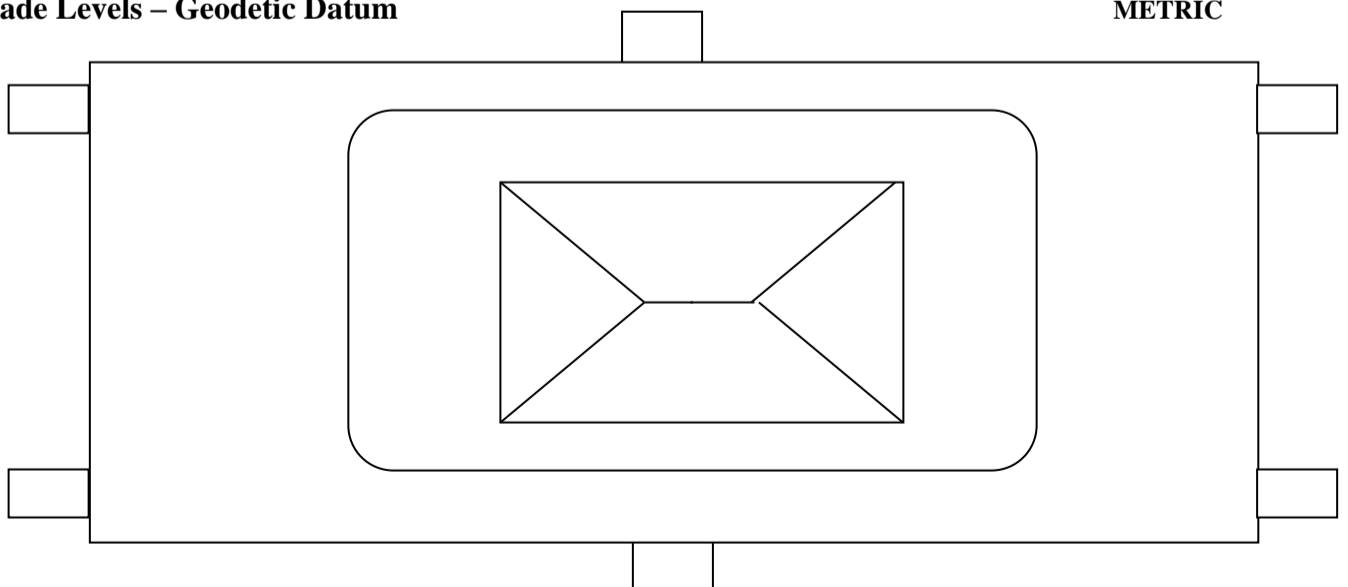
**DATE** \_\_\_\_\_ **APPLICANT SIGNATURE** \_\_\_\_\_

The Rural Municipality of Gimli plans to regulate short term rental operations. All properties operating as a short-term rental would be subject to regulations, fees and licensing requirements implemented by the Municipality.

**VALID ONLY IF CONSTRUCTION BEGINS WITHIN 180 DAYS OF COMPLETED LOT GRADE PERMIT**

Grade Levels – Geodetic Datum

METRIC



This application is hereby approved subject to the conditions set out herein.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RURAL MUNICIPALITY OF GIMLI**  
**Building By-Law 05-2001**

**SUBSECTION 5.5**

No owner shall deviate from the requirements of the conditions of the permit issued without first obtaining from the authority having jurisdiction permission to do so in writing.

**SUBSECTION 5.14**

Every owner is responsible for the cost of repair of any damage to public property of works located thereon that may occur as a result of undertaking work for which a permit was required by this by-law.

**SUBSECTION 14.1.5**

that pegs, stakes, lines and other marks approved by the authority having jurisdiction be located on the building site so as to establish the line or limiting distance beyond which the building or structure shall not extend as specified on the permit, and shall be accurately maintained during the course of construction and until occupancy has been approved and such markings shall be provided for the erection of a new building or structure, extension or addition to existing buildings or structures moved from one location to another whether on the same property or not.

**SUBSECTION 17.3.1 RESIDENTIAL PROPERTY LOT GRADING PERMIT APPLICATION**

The applicant shall obtain a LOT GRADING PERMIT prior to the issuance of a "building permit" to construct a building on residential property. The application shall be accompanied by:

- (a) Three copies of a site plan showing the location of the proposed building and present or proposed driveways, garages, swimming pools, roof drain downspouts, sump pump discharge pipe and any other information the Development Officer deems to be pertinent to the grading of the lot;
- (b) Three copies of a plan showing a section of the foundation and first floor of the building to be constructed and any additional section views that the Development Officer requires for multi-level buildings.

**SUBSECTION 17.3.2 COMMERCIAL, INDUSTRIAL AND MULTIPLE-RESIDENTIAL SITES  
LOT GRADING PERMIT APPLICATION**

The applicant shall obtain a LOT GRADING PERMIT prior to the issuance of a "building permit" to construct a building(s) intended for use as a commercial, industrial and multiple-residential sites. The application shall be accompanied by:

- (a) Three copies of a lot grading plan for the site, prepared by a Professional Engineer. This plan, where applicable, shall show:
  - (i) Building location(s);
  - (ii) Lot grade elevations;
  - (iii) Catch basin locations;
  - (iv) Land drainage sewer sizes and locations;
  - (v) Entrances to buildings;
  - (vi) Roof drain downspouts and sump pump discharge pipe locations;
  - (vii) Paved areas

In special cases, where applicable, the Development Officer in his discretion may waive some of the requirements of the lot grading plan.

**SUBSECTION 17.3.3 EXISTING LOT GRADING CHANGES**

Prior to obtaining a LOT GRADING PERMIT no person shall proceed with any work that may alter or otherwise change the grading of a lot or property in any manner that may affect the existing or established storm water runoff from that or any adjacent property.

**SUBSECTION 17.4.8 ROOF DOWNSPOUTS**

All building roof downspouts shall be located such that effective positive drainage away from the building is achieved. All downspouts shall discharge through a suitable elbow onto a splash pad or by an equivalent method approved by the Development Officer. Building roof downspouts shall not be located nor directed so as to cause storm water to drain directly onto adjacent property.

**SUBSECTION 17.5.1 MARKING OF RESIDENTIAL PROPERTY**

The applicant, upon receiving a LOT GRADING PERMIT, shall mark the corners of the lot or property with suitable marker stakes, and shall display the address and lot number at a conspicuous location.

**\*PLEASE NOTE:** The RM of Gimli Public Works Department will take responsibility to provide the grade setting for the structure. It is the applicant's responsibility to ensure that the structure is set to grade. The RM will check the grade after installation. Failure to meet grade settings will result in the applicant having to remedy the contravention. **For information regarding this permit Contact the Municipal Surveyor at (204) 642-6688**

**\*I have read the above and am aware of the Lot Grading Requirements. Should any drainage problems occur as a result of this project I agree to be responsible for the immediate correction of such problems at my expense.**

**Initials** \_\_\_\_\_