

COUNCIL MEETING OF _____ DELEGATION REGISTRATION

(Maximum of 2 delegations per Council Meeting)

We strongly recommend booking your delegation one month in advance.

NAME OF GROUP: _____

NAME OF CONTACT PERSON: _____

(The delegation must appoint one person to be the spokesperson who shall speak during the presentation and question period)

Phone No. _____ **email:** _____

REQUEST TO SUBMIT INFORMATION:

In order to efficiently deal with delegations, the more detailed information submitted, the better position Council is in to constructively discuss delegations. Please submit information by noon on the Thursday prior to the meeting by delivering a hard copy to the RM Office or by email to gimli@rmgimli.com Delegation topic to be discussed:

TIME ALLOTTED: 10 minutes (5 min. presentation/5 min. questions)

DELEGATION SIGNATURE: _____

APPROVED BY: _____

Council Correspondence is Public Documentation

Given the public nature of council and committee meetings, any person submitting correspondence to council or the administration of a municipality should have a reasonable expectation that the correspondence, including personal information such as the writers name and address, could be disclosed at a council meeting. A copy of the correspondence may also be disclosed to a third party, including media, if requested.

Office: Delegation date and time confirmed with contact: _____
